

# Useful information

**Dear exhibitor,**

We've prepared the useful information that will help to get the answers on the most frequently asked questions. If you need help, please get in touch with your personal assistant from the show's team.

**Your personal assistant**

We provide a personal assistant to make your work at the show more comfortable that will be able to help you during all the show days, give you the detailed information about the show, and help you to apply for exhibiting in the next season.

**Delivery of equipment during the show days**

You can bring additional equipment during the show days (April 12–16) only since 9 till 10 a.m. (first day since 8 a.m.) and since 6 till 7 p.m.

**Parking**

Parking is free at the Crocus Expo territory, excluding the area in front of the entrances to the exhibition pavilion. These special kinds of parking places should have been ordered beforehand.

**First aid**

First aid point is located in hall 8, pavilion 2. Please contact 112 if any emergency issue occurs. You can contact the medical center by phone +7 916 816 67 67

**ATMs and currency exchange**

ATMs are located in each exhibition pavilion.

**Cafe**

You can find a food court on the 2nd floor of the show pavilion and a series of cafes located in Vegas Mall.

**Grocery store**

The nearest grocery store is located in the TVOY DOM Moll.

**Organisers' Office**

Organisers' Office is located in hall 14, stand **B5095**. It operates during the whole show's duration. Please, contact us regarding any question about exhibiting.

**+ 7 969 192 76 09**

**(Valid only from April 13 2023).**

**Meeting rooms**

You can use the meeting rooms located in the Organizer's office (**Hall 14, stand B5095**). You can book a meeting room at the front desk in the Organizer's office.

**Coffee machine**

The coffee machine is located in the Organizer's office

**(Hall 14, stand B5095)**

The one more coffee machine is located in the Sales Lounge

**(Hall 15, stand A3182)**

**Business programme main events**

April 11-13 – Plenary sessions in the Main Arena & Robo Arena.

Events of business programme partners: leading Industry Associations and Consortia, Skolkovo Pitch-session (Pavilion 3, Hall 15, Main Arena, Robo Arena)

April 11-13 – Technical seminars of ExpoElectronica exhibitors (Hotel Aquarium, 5th and 6th floor, Large and Small conference-halls)

April 13 – Discussion Buttle and Electronica Awards Ceremony (Pavilion 3, Hall 15, Main Arena)

**Entry to the exhibition**

During the show days pavilion is open for exhibitors since 9 a.m. (since 8 a.m. on the first show day) with exhibitor badges. Visitor entry is available since 10 a.m.

**! Please note that pavilion is closed at 7 p.m.**

**Please take your belongings with you.**

**Financial documents**

You can get financial documents (agreement, acts of transfer of service, etc.) in the Organisers' Office, hall 14, stand B5095 starting from 1 p.m. of April 11, 2023.

**We wish you a successful show!**

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